

Greyhound Sales Order

**YOUR LOGO
HERE**

Bringing Families Together

Date [Enter a date]
Invoice # [100]

Education First
PO Box 287670
Kansas City, MO 64128
Phone 8166-924-5147
Fax 816-924-5147
admin@edfirsr.org

TO [Name]
[Company Name]
[Street Address]
[City, ST ZIP Code]
Phone [000-000-0000]
Customer ID [ABC123]

SHIP TO [Name]
[Company Name]
[Street Address]
[City, ST ZIP Code]
Phone [000-000-0000]
Customer ID

Salesperson	Job	Shipping Method	Shipping Terms	Delivery Date	Payment Terms	Due Date
					Due on receipt	

Qty	Item #	Description	Unit Price	Color	Line total
		Greyhound T-Shirt	\$12.00		
		Greyhound Sweatshirt	\$20.00		
		Greyhound Shorts	\$18.00		
		Greyhound Shooting Shirt	\$35.00		
		Greyhound Duffle Bag	\$40.00		
		Greyhound Long Sleeve T-Shirt	\$15.00		
Total Discount					
					Subtotal
					Sales Tax
					Total

Make all checks payable to [Your Company Name]

Thank you for your business!